

APPROVED

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
INFORMAL CONFERENCE COMMITTEE**

June 25, 2014 – 9:30 a.m.

**Department of Health Professions
9960 Mayland Drive, Suite #300
Henrico, Virginia 23233**

CALL TO ORDER: An Informal Conference Committee of the Board of Long-Term Care Administrators was called to order at 9:46 a.m.

MEMBERS PRESENT: Karen Stanfield, ALFA, Chair
Randy Scott, NHA, ALFA

DHP STAFF PRESENT: Kathy Petersen, Discipline Operations Manager
David Kazzie, Adjudication Specialist
Marian R McLean, DHP Investigator
Vicky Fox, DHP Investigator

MATTER: **Berta Cummins, ALFA - Suspended**
License No.: 1706-000127
Registration No.: 1707-000039
Case No.: 154588

DISCUSSION: Ms. Cummins appeared before the Committee in person in accordance with the Notice of the Board dated May 27, 2014. Ms. Cummins was present and was represented by Jerrell Williams, Esq.

The Committee fully reviewed Ms. Cummins compliance with the Board Order entered December 12, 2012, and her request for reinstatement.

CLOSED SESSION: Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Berta Cummins. Additionally, he moved that Ms. Petersen and Mr.

Kazzie attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 10:20 a.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 10:40 a.m.

CLOSED SESSION:

Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of further deliberation to reach a decision in the matter of Berta Cummins. Additionally, he moved that Ms. Petersen and Mr. Kazzie attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee reentered into closed session at 10:43 a.m.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 11:03 a.m.

DECISION:

Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee moved to approve Ms. Cummins' license to practice as an Assisted Living Facility Administrator. Ms. Cummins ALFA license was placed on PROBATION for two (2) years with Terms and Conditions as outlined in the final Board Order. Ms. Cummins application for reinstatement of her Preceptor registration was DENIED. The motion carried.

ADJOURNMENT:

The Committee adjourned at 11:12 p.m.

Karen Stanfield, ALFA, Chair

Lisa R. Hahn, Executive Director

Date

Date

